

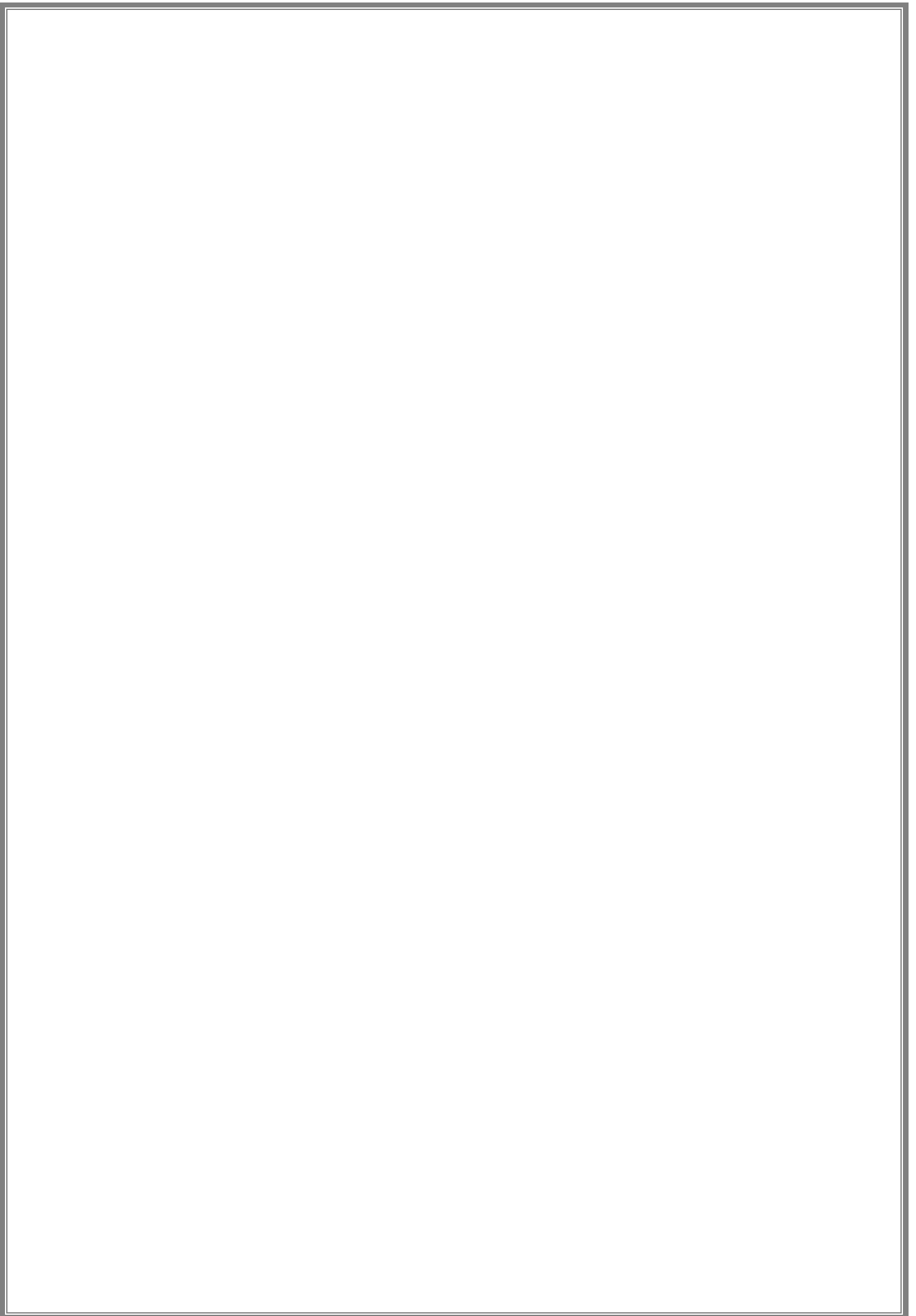


Te ara ki mātauranga

ARAPOHUE SCHOOL

The pathway to knowledge

Information Booklet 2025



WELCOME TO ARAPOHUE SCHOOL

*Te ara ki mātauranga
The pathway to learning*

We are a small U1 rural school with traditional values and authentic learning experiences. We have a well maintained environment with three warm, modern classrooms and an attached administration area along with a well resourced library, a swimming pool, changing rooms and a number of storage sheds. Our school has vegetable gardens, an orchard and a big play ground.

We have high expectations for all of our students and we work with them to ensure they exceed their potential and experience success. We aim to provide programmes that are fun and challenging, where foundation skills are nurtured and teaching is high quality.

At Arapohue we follow our **P*A*T*H** values. we **P**erservere, *kia manawanui ai*; we **A**ctively collaborate, *kia mahi ngātahi ai*; we **T**ake responsibility, *kia tūtika ai*; we **H**ave respect, *kia whakaute ai*. These values enable us to successfully progress on our learning journey together.

We believe that your child's education is a partnership between whānau, school and the child. Good communication between all three of these stakeholders is essential for success. We encourage you to become fully involved in all aspects of school life as well as supporting and encouraging your child with their learning. If at any time you have any concerns about your child(ren), please contact the school immediately and we will do our best to help.

If you have any questions regarding our school, feel free to contact me,

Kylie Piper

Principal

4397513

kylie@arapohue.school.nz



OUR PEOPLE

STAFF 2025

Teaching Principal:	Mrs Kylie Piper
T1 Acting Principal	Miss Lisa Greville
Kākano:	Whāea Philippa Kelsall
Māhuri:	Whāea Lyn Jackson
Part Time Teacher	Miss Laura Mitchell
Teacher Aide:	Mrs Catherine Christey
Administration:	Mrs Rochelle Cleary
Caretaker	Neil Piper

BOARD MEMBERS

Drew Gillespie (Presiding Member)

Kylie Piper (Principal)
(Staff Trustee)

Paul Sorensen and Joe Simpkin (Parent Representatives)

Our Board meet at least two times per term. These meetings are held in the Staffroom. Dates and times will be confirmed in the newsletter. Parents and any member of the community are most welcome to attend. The minutes of Board meetings are available to parents and left in a folder in the school office area. A copy of the Charter and School Policies are also available. <https://arapohue.schooldocs.co.nz/> User name: arapohue PW: path

The Board has a positive pro-active attitude and the desire to provide the highest quality environment and educational opportunities for the children of the school. Members are dedicated to adhering to legislation and ensuring that the views and interests of the Arapohue community are reflected in the decisions that are made by the Board.



DAY TO DAY INFORMATION

ASSEMBLY

Whole school assemblies are held regularly on a Friday. Students run these assemblies and they are a positive way to end our week and celebrate the learning that has taken place. Awards are given out and we do our P*A*T*H Cards Prize Draw. We warmly welcome our families to join us – please refer to our newsletters for dates. We also meet at our flagpole on a Monday morning and Friday afternoon to raise/lower our flag. You are always welcome to join us.



ATTENDANCE & PUNCTUALITY

While the law does not require enrolment until the age of six once a child is enrolled, regular attendance is expected. Parents are responsible for ensuring their child attends school regularly and is on time. Lack of attendance and late arrivals disrupt your child's academic progress. If students are to be absent or late, please inform the school by phoning/emailing/testing the office before 8.45 am otherwise your child will be marked absent with no explanation. The Education Act requires a written explanation for *all* absences and new Government reporting requirements aim to tighten up on absenteeism.

BEHAVIOUR INCENTIVES

We work hard to teach, promote and encourage our P*A*T*H values and our students are able to earn P*A*T*H cards for making good choices. These cards are entered into a weekly draw and are tallied for individual students to allow us further opportunities to acknowledge our fabulous learners as they reach set milestones.

BELL TIMES

- 8.30am Learning session one.
- 10.30am Morning Interval (30 Minutes)
- 11.00am Learning session two.
- 12.30pm Lunch break (45 Minutes)
- 1.15pm Learning session three.
- 2.30pm School finishes
- 2.35pm Buses leave



BOOK CLUB

Students have the opportunity to purchase reading books through Scholastic NZ Book Club.

Order forms come home approximately once a month (two issues per term). There is no compulsion to buy and if, after ordering, you find a book is faulty or unsuitable, it can be returned to Scholastic NZ for a credit. If buying, please provide the correct money or complete an online LOOP order through the Scholastic website.

All purchases collect reward points for the school which enable us to provide new resources for our library.

BUSES

Our school is serviced by two bus runs provided by Ritchies Ph: 439-4902. Please contact them to discuss your child's eligibility to access this service. The main criteria is that they live 3.2km away from their nearest school.

The bus drivers demand good behaviour from the children on the bus to ensure that they are safely transported.

COLLECTING CHILDREN FROM SCHOOL

We do ask that you exercise caution when picking up children from school. Please park on the *school* side of the road but away from the bus bay. Children being picked up will not be released until after the buses have departed.

The school requires written confirmation of any changes to travelling arrangements, *a phone call is sufficient in emergencies*. Please provide a note/email/text giving the date, child's name and details of change (eg: if you collect your child when they would normally catch the school bus, or when your child will be going home with someone else).

FENCING

We have a secure fence around the perimeter of the school. The gate needs to be kept closed during the school day for Health and Safety concerns. We would appreciate the gate being kept secure and apologise for any inconvenience.

GARDEN

Maintaining our environment and school gardens is an important part of our school programme and we value the learning that takes place out of the classroom. Students enjoy planting, weeding and harvesting their produce...and of course we ALL enjoy eating what we have grown!



KĀHUI AKO

Our school is a part of the Northern Wairoa Kāhui Ako, which is a collaboration between 11 schools across the Kaipara and is supported by 8 Early Learning Centres. The vision for our Kāhui Ako is to see **“Proud and engaged learners empowered through a culture of care.”** The focus on shared understandings and approaches across the Kāhui leads to smooth transitions for our learners as they move between schools. Our principal, Kylie Piper, currently co-leads this group and as such she is released from our school 1 day per week to support Kāhui work across the Kaipara.

KAI IN SCHOOLS

We start every morning with Breakfast Club for any children who would like something to eat on arrival at school.

At morning tea and lunch times, fruit is prepared and offered daily to students. It is supplied through the Fruit In Schools programme. At the end of the week any surplus is distributed among our families.

We are a part of the Free Lunch In Schools government initiative which sees a healthy lunch delivered and served to our students daily. This is provided by Libelle Group. It is essential to ensure the school is informed if your child has any food allergy or intolerance.



In addition, our school is a KIDSCAN school which means we also have access to additional food and healthcare products to enable us to support our students. Feel free to speak with our principal if there is a way we can help you.

Sweets, soft drinks and chewing gum are not suitable for students to have in their lunch boxes and we ask parents to consider this when providing food to their children. We strongly encourage water only in drink bottles. It is essential to ensure the school is informed if your child has any food allergy or intolerance.

HEALTH AND IMMUNISATION

As from January 2000, the Ministry of Education required schools to keep a record of immunisation for all students. Please ensure you have the required documentation and record of any childhood illnesses which may provide auto-immunity when you enrol your child. We also require their Full Birth Certificate on enrolment.

HOME LEARNING

Home learning may be a good indication to parents of the level of work their child is doing. Most parents expect their children to have some regular homework. This year reading, practice of basic facts and times tables and spelling learning will be part of home learning. It is designed to build on and facilitate their in-class learning. Please help your child to get into a regular habit with home learning and help them remember their home learning bag and book daily.

LOST PROPERTY

It is your responsibility to ensure your children's clothes, shoes, etc, are clearly named. It is your children's responsibility to keep track of their belongings. They are encouraged, by staff, to continually check for clothing, shoes, etc.

M@C CLUBS

Make and Create Clubs run at various times during the year as a part of our Fun Friday programme and gives students the opportunity to experience a variety of skills and hobbies. We appreciate a number of volunteers that also come in to support this programme and run a M@C club. This year we have had Construction, Spinning Wool, Cooking, Art, Embroidery, Craft, Pioneer Kids, Gardening, Discovery Play and Coding.



NEW ENTRANTS

Starting school is an important time for both parents and child. It is important to contact the school before your child turns five to complete the enrolment process and plan some visits. This process enables a smooth transition process for everyone and helps to become familiar with the school and routines. Open, clear communication with the school regarding any questions, worries or needs will help us to support you better.

You can help your child adjust to changes by:

- * Telling your child lots of positive stories about school
- * Talking to your child about school and the things he/she has done.
- * Building up his/her confidence and self-esteem in every possible way.



- * Helping them to write their name (first letter capital then lower case!), recite the alphabet song and talk about numbers, How many? What number is that? etc
- * Children get very tired when they start school so ensure they go to bed early and have rests after school.

REPORTING TO PARENTS

Parents are always welcome to contact the school to arrange an appointment to discuss aspects of the school life of their child(ren). Teacher / student / parent conferences are twice a year and written reports go out in Term 2 and 4.

SCHOOL FEES

We are part of the Ministry of Educations Donation Scheme which means we do not currently charge school fees or a paper levy. Charges are made for stationery and also for any extra-curricular opportunities offered.

SCHOOL LIBRARY

Our library houses an extensive range of titles including authors of the latest NZ Book awards. Students are able to issue books to bring home and read. Please make sure students keep the books safe and looked after while they are home. Also purchases from the Scholastics Book Club have contributed to this upgrade.



SPORTING OPPORTUNITIES

Physical activity is an important part of our curriculum and we provide many opportunities for our students to participate in sporting events both in our school and in conjunction with other Northern Wairoa schools.

STATIONERY

Your child will be provided with their stationery and an invoice will be sent home. We always work hard to keep stationery costs to a minimum. Please let the office know in advance if you would like to provide your own.

SWIMMING INSTRUCTION

Swimming is part of our curriculum and all students are expected to take part in the swimming program, which includes the “Swim for Life” program, and is an important part of the Health & P.E program. Students must bring a note when they need to be excused due to a health concern. A doctor’s certificate maybe requested.



WHEELS DAY

Friday is Wheels Day and students are invited to bring their bikes, skateboards, scooters or skates. To ride students must have helmets and covered footwear. The school has a limited number of helmets for student use.



NEWSLETTERS

Our newsletters are published in print for those who prefer (please let the office know if this is your preference) and is also available via our website, email and Facebook page. We encourage you to read these when available as they have updated calendar events as well as current happenings within the school.



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<https://www.facebook.com/arapohue.school.nz>

Arapohue School Concerns and Complaints Process



Starting Point

